



SIN Cru COVID-19 Risk Assessment

no.	Health and safety hazard(s)	Existing Controls – including measures to control additional risks to people with disabilities, young people, new/expectant mothers, people who with at risk dependants.	Assessment of risk [as it is now with existing controls]			Action plan to improve control measures	Assessment of residual risk [with new control measures implemented]			L E A D
			Severity [impact] (S)	Likelihood [probability] (L)	Risk factor (SxL)		Severity [impact] (S)	Likelihood [probability] (L)	Residual risk factor (SxL)	
1	Risk of client attending activity whilst infectious	Ensure client/ parents if under 18, are fully aware of symptoms and that the client is not to attend if anyone in the household is displaying symptoms for the recommended time-period. Ensure Company are aware of symptoms and to refuse clients entry if they are symptomatic.	3	2	6	Notify users/ parents to confirm symptoms, guidance and policy.	3	1	3	
2	Risk of infection for Company travelling to	Change session times to avoid peak times where possible.	3	2	6	Encourage biking and walking to work.	3	1	3	

	work	Ensure Company received government guidance on public transport. https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers				Provide PPE to Company for use on public transport - masks and hand sanitiser				
3	Company supporting clients in the community	Social distancing not always possible in order to keep clients safe . Avoid public transport where possible (walking/cycling preferable) Encourage Company to avoid enclosed spaces. Company not to work with more than 5 individual clients over the course of 1 week (if not children in school) . Company to stay local to the clients' home or SIN Cru teaching space where possible.	3	2	6	Individual risk assessment where necessary. Provide PPE to Company for use on public transport - masks and hand sanitiser	3	1	3	
4	Company supporting clients in schools and other	Adhere to policies and procedures and risk assessment of the school/centre.	3	2	6	Ensure copies of school policies, procedures and	3	1	3	

	community venues	<p>SIN Cru will clearly request and advise on venues policies and procedures in advance.</p> <p>Company to request clear advice when arriving at venue to be up to date on venues policies and procedures.</p> <p>Using outdoor space to minimise transmission where possible</p>				<p>risk assessments are shared with the Company</p> <p>Ensure that clients/ Company are not mixing with other groups within the setting.</p>				
5	Responding to a client / staff member displaying symptoms whilst lone -working	<p>End the session and arrange for the client to return home.</p> <p>https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19</p>	3	1	3	<p>Ensure that emergency contact is available to collect/ receive client as soon as possible.</p> <p>Ensure Company have PPE for use in case of client displaying symptoms</p> <p>updated emergency contact for all clients and Company</p>	3	1	3	

6	Responding to a client/ Company member displaying symptoms whilst in education setting.	<p>Follow schools own procedure.</p> <p>Room has been identified enabling contagion to be contained.</p> <p>Deep cleaning of containment area following any suspected symptoms</p> <p>Once clients are safe, leave space immediately to self isolate before testing</p> <p>https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19</p>	3	1	3	<p>Ensure that emergency contact is available to collect/ receive client as soon as possible.</p> <p>Clients/ parents made aware of stricter guidelines around health and attendance.</p> <p>Ensure Company have suitable PPE for use if client displays symptoms</p> <p>Ensure Company know how and where to get tested</p> <p>Updated emergency contact for all clients and</p>	3	1	3	
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						Company				
7	Consideration of social distancing practicalities within rehearsal space	<p>Acknowledge that social distancing not always possible</p> <p>Where possible limit group to 6 people</p> <p>When managing larger groups ie in school, create bubbles of up to 5 clients with allocated Company member for each bubble</p> <p>Ensure that rehearsal space is divided between each bubble</p> <p>Ensure separate handwashing and toileting facilities for each bubble</p> <p>Using outdoor space to minimise transmission where possible</p>	3	1	3	<p>Ensure Company maintain social distance from one another where possible - highlight in Company meetings</p> <p>Ensure adequate spacing of mats for mat based practice, and for clients to bring their own mats.</p>	3	1	3	
8	Increased risk of high severity of illness from COVID -19 for extremely vulnerable groups (health conditions who received a shielding letter)	Company do not attend work if they have received a shielding letter or live with someone who does	5	1	5	Ensure that all clients/ parents are aware that those who live in a household with someone from this group is not to attend	1	1	1	

	or living with someone in this group									
9	Increased risk of illness for clinically vulnerable groups (health conditions, over 70 's, BAME), or living with someone in this group	<p>Sharing government guidance on social distancing for people in these groups. https://www.nhs.uk/conditions/coronavirus-covid-19/social-distancing/what-you-need-to-do/</p> <p>Offer additional support for Company members in clinically vulnerable group regarding anxieties</p> <p>Ensure Company members in these groups have reduced face-to-face roles where possible</p> <p>More flexibility regarding session times to reduce overcrowded public transport</p>	4	2	8	<p>Provide PPE to all Company members - masks and hand sanitiser</p> <p>Individual risk assessments to be completed where appropriate</p>	4	1	4	
10	Ensuring safe staffing levels	<p>Ensure contingency back-up Company members for cover in the event of sickness/ absence</p> <p>Cancellation of session if insufficient Company members available</p>	4	1	4	Establish Company members availability and suitability for cover	3	1	3	
11	Supporting	Company meditation and wellness	4	3	12	Company	4	2	8	

	Company anxiety and mental health issues	<p>sessions</p> <p>Signpost to resources and support (e.g AnxietyUK, Mind, other relevant support groups)</p> <p>Supervision and support from line-manager (remote if required)</p>				<p>meeting held virtually to consult on risk assessment, planning and address concerns</p> <p>Company members suffering from mental health issues to be referred to GP for support and sick note</p>				
12	Managing parental anxiety	<p>Signposting to relevant sources of support</p> <p>Referrals to other agencies where appropriate</p>	3	4	12	<p>Sharing risk assessment, proposals, and relevant government guidance with parents</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak</p>	3	3	9	

						clear expectations shared with parents				
13	Enhanced cleanliness and good hygiene practices in workshops	<p>Follow government guidelines https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>Daily checklist of cleaning to ensure all frequently used objects are cleaned</p> <p>Company to wear disposable gloves for cleaning</p> <p>Only clients who are symptom free or have completed the required isolation period or achieved a negative test result are able to attend</p> <p>Only Company who are symptom free or have completed the required isolation period or achieved a negative test result are allowed to work</p> <p>Staffing levels limited to only</p>	3	2	6	<p>Company made aware of additional cleaning responsibilities and briefed on infection control</p> <p>In areas where a break out of COVID-19 is suspected, all cleaning materials will be double bagged, then stored securely for 72 hours and thrown away in the regular rubbish after cleaning is finished</p> <p>Company and</p>	3	1	3	

		<p>those required to care for the expected occupancy levels on any given day that meets clients' needs and achieves the cleaning requirements</p> <p>No visitors permitted unless absolutely necessary – safety declaration signed before entry</p> <p>Where safe to do so, windows will be opened to allow for airflow</p> <p>Company informed they are to wear clean clothes, changed and washed daily</p> <p>Clients informed that they are to wear clean clothing to each session.</p> <p>Sanitiser to be used by Company to wipe down all door handles, banisters, light switches, plug sockets, toilet seats, chains, and taps</p>				<p>clients bringing food must supply this in a container in separate labelled carrier bag</p> <p>Reinforce health and safety messages for all</p> <p>To establish procedures to ensure regular handwashing in accordance with the guidelines: Company and clients to wash hands when entering the setting; after coughing or sneezing; after using the toilet; before and after handling</p>				
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						<p>food; after working on the floor; prior to leaving the setting</p> <p>Hand sanitiser for all Company working off-site</p>				
14	<p>Clients exhibiting mental health and well-being issues</p> <p>Children/ YP in need of early help or meeting social care thresholds</p>	<p>Clients identified where they may be concerns</p> <p>List of useful websites to be made available to be able to put support in place quickly or signpost parents</p>	4	3	12	<p>Company briefed on safeguarding guidance and referral processes for concerns</p> <p>NHS guidance to hand if needed</p>	4	2	8	
15	<p>Clients with additional needs and complex needs</p>	<p>Review individual cases to assess level of additional needs</p>	3	4	12	<p>Individual risk assessment where required</p>	3	2	6	