



SIN Cru COVID-19 Risk Assessment

n o.	Health and safety hazard(s)	Existing Controls – including measures to control additional risks to people with disabilities, young people, new/expectant mothers, people who with at risk dependants.	Assessment of risk [as it is now with existing controls]			Action plan to improve control measures	Assessment of residual risk [with new control measures implemented]			L E A D
			Severity [impact] (S)	Likelihood [probability] (L)	Risk factor (SxL)		Severity [impact] (S)	Likelihood [probability] (L)	Residual risk factor (SxL)	
1	Risk of client attending activity whilst infectious	<p>Ensure client/ parents, if under 18, are fully aware of symptoms.</p> <p>Ensure Company are aware of symptoms and to refuse clients entry if they are symptomatic.</p> <p>Do not refuse entry to young people (under 18 and 6 months old) or double jabbed adults if they are in contact with someone infected.</p>	3	2	6	<p>Notify users/ parents to confirm symptoms, guidance and policy.</p> <p>Encourage the use of PCR tests and if positive encourage isolation.</p>	3	1	3	J F

2	Risk of infection for Company travelling to work	<p>Change session times to avoid peak times where possible.</p> <p>Ensure Company received government guidance on public transport. https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</p>	3	2	6	<p>Encourage the use of NHS - Covid-19 app. Encourage washing hands and use of facemasks in built up areas.</p> <p>Provide PPE to Company for use on public transport – masks and hand sanitiser</p>	3	1	3	L C
3	Company supporting clients in the community	<p>Encourage Company to avoid wear masks in enclosed spaces</p> <p>Dispose of masks in black bagged bins, not public waste disposal bins</p> <p>Company to read most recent Gov guidelines: https://www.gov.uk/coronavirus</p>	3	2	6	<p>Individual risk assessment where necessary.</p> <p>Provide PPE to Company for use on public transport – masks and hand sanitiser</p>	3	1	3	L C

4	Company supporting clients in schools and other community venues	<p>Adhere to policies and procedures and risk assessment of the school/ centre.</p> <p>SIN Cru will clearly request and advise on venues/ delivery partners policies/ risk assessments and procedures in advance.</p> <p>Company to request clear advice when arriving at venue to be up to date on venues policies and procedures.</p>	3	6	Ensure copies of school policies, procedures and risk assessments are shared with the Company	3	1	3	J F
5	Responding to a client / Company member displaying symptoms whilst lone-working	<p>End the session and arrange for the client to return home.</p> <p>https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19</p>	3	3	<p>Ensure that emergency contact is available to collect/ receive client as soon as possible.</p> <p>Ensure Company have PPE for use in case of client displaying symptoms</p> <p>updated emergency contact for all clients and Company</p>	3	1	3	J F L C C o m p a n y M e m

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6	Responding to a client/ Company member displaying symptoms whilst in education setting.	Follow schools own procedure. Room has been identified enabling contagion to be contained make sure school C-19 lead is aware. Insist company member leaves to take PCR test. If positive, insist they isolate .	3	3	Follow schools own policy around health and attendance. Ensure Company have suitable PPE for use if client displays symptoms Ensure Company know how and where to get tested	3	1	3	J F L C C o m p a n y M e m b e r s

7	Consideration of safe practice within rehearsal space	Encourage regular hand washing for at least 20 seconds. Wipe down touch points at the beginning and end of sessions. Discourage sharing equipment.	3	3	Clients and where possible company members to bring their own equipment.	3	1	3	L C
8	Increased risk of illness for clinically vulnerable groups (health conditions, over 70' s, BAME), or living with someone in this group	Shielding advice is currently paused. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19	4	8	Individual risk assessments to be completed where appropriate. Take into account company members mental health being affected by the anxiety of infection.	4	1	4	B R
9	Ensuring safe staffing levels	Ensure contingency back-up Company members for cover in the event of sickness/ absence Cancellation of session if insufficient Company members available	4	4	Establish Company members availability and suitability for cover	3	1	3	L C

10	Supporting Company anxiety and mental health issues	<p>Company meditation and wellness sessions</p> <p>Signpost to resources and support (e.g AnxietyUK, Mind, other relevant support groups)</p> <p>Supervision and support from line manager (remote if required)</p>	4	12	<p>Company meeting held virtually to consult on risk assessment, planning and address concerns</p> <p>Company members suffering from mental health issues to be referred to GP for support and sick note</p>	4	2	8	<p>L C</p> <p>J F</p>
11	Managing parental anxiety	<p>Signposting to relevant sources of support</p> <p>Referrals to other agencies where appropriate</p>	3	12	<p>Sharing risk assessment, proposals, and relevant government guidance with parents.</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak</p> <p>clear expectations shared with parents</p>	3	3	9	<p>L C</p> <p>J F</p>
12	Enhanced cleanliness and good hygiene practices in workshops	<p>Follow government guidelines https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>Daily checklist of cleaning to ensure all frequently used objects are cleaned</p>	3	6	<p>Company made aware of additional cleaning responsibilities and briefed on infection control in areas where a break out of COVID 19 is suspected, all cleaning materials will be double bagged, then stored securely for 72</p>	3	1	3	<p>J F</p> <p>L C</p> <p>C o m</p>

		<p>Only clients who are symptom free or have completed the required isolation period or achieved a negative test result are able to attend</p> <p>Only Company who are symptom free or have completed the required isolation period or achieved a negative test result are allowed to work</p> <p>Staffing levels limited to only those required to care for the expected occupancy levels on any given day that meets clients' needs and achieves the cleaning requirements</p> <p>Where safe to do so, windows will be opened to allow for airflow Company informed they are to wear clean clothes, changed and washed daily</p> <p>Sanitiser to be used by Company to wipe down all door handles, banisters, light switches, plug sockets, toilet seats, chains, taps and other touch points.</p>			<p>hours and thrown away in the regular rubbish after cleaning is finished</p> <p>Company and clients bringing food must supply this in a container in separate labelled carrier bag</p> <p>Reinforce health and safety messages for all to establish procedures to ensure regular handwashing in accordance with the guidelines: Company and clients to wash hands when entering the setting; after coughing or sneezing; after using the toilet; before and after handling food; after working on the floor; prior to leaving the setting Hand sanitiser for all Company working off-site</p>					<p>p a n y M e m b e r s</p>
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13	<p>Clients exhibiting mental health and well-being issues</p> <p>Children/ YP in need of early help or meeting social care thresholds</p>	<p>Clients identified where there may be concerns</p> <p>List of useful websites to be made available to be able to put support in place quickly or signpost parents</p>	4	12	<p>Company briefed on safeguarding guidance and referral processes for concerns</p> <p>NHS guidance to hand if needed</p>	4	2	8	L C
14	<p>Clients with additional needs and complex needs</p>	<p>Review individual cases to assess level of additional needs</p>	3	12	<p>Individual risk assessment where required</p>	3	2	6	J F L C

Signed

Print name

Date 18/08/21



JAMES FOGERTY