



## SIN Cru COVID-19 Risk Assessment

Now reflecting UK Governments return to 'Plan A'

no.	Health and safety hazard(s)	Existing Controls – including measures to control additional risks to people with disabilities, young people, new/expectant mothers, people who with at risk dependants.	Assessment of risk [as it is now with existing controls]			Action plan to improve control measures	Assessment of residual risk [with new control measures implemented]			LEAD
			Severity [impact] (S)	Likelihood [probability] (L)	Risk factor (SxL)		Severity [impact] (S)	Likelihood [probability] (L)	Residual risk factor (SxL)	
1	Risk of client attending activity whilst infectious	<p>Ensure client/ parents if under 18, are fully aware of symptoms.</p> <p>Ensure Company are aware of symptoms and to refuse clients entry if they are symptomatic.</p> <p>Do not refuse entry to young people or double jabbed adults if they are in contact with someone infected</p>	3	2	6	<p>Notify users/ parents to confirm symptoms, guidance and policy.</p> <p>Encourage the use of PCR tests and if positive encourage isolation</p>	3	1	3	JF
2	Risk of infection for Company	Gov UK has redacted advice on travelling on public transport. As	3	2	6	Encourage the use of NHS - covid - 19 app	3	1	3	LC

	travelling to work	<p>a company we advise all our workers to do whatever makes them feel safe.</p> <p><a href="https://www.nhs.uk/every-mind-matters/coronavirus/tips-to-cope-with-anxiety-lockdown-lifting/">https://www.nhs.uk/every-mind-matters/coronavirus/tips-to-cope-with-anxiety-lockdown-lifting/</a></p>				<p>Encourage washing hands and use of facemasks in built up areas</p> <p>Company to adhere to local authority or travel provider rules where applicable eg: TFL "face coverings must be worn for the full duration of journeys on the TFL network, including inside our stations and bus stations"</p>				
3	Company supporting clients in the community	<p>Dispose of masks in black nabbed bins, not public waste disposal bins</p> <p>Company to read most recent Gov guidelines:  <a href="https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do">https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do</a></p>	3	2	6	<p>Individual risk assessment where necessary.</p> <p>Provide PPE to Company for use on public transport – masks and hand sanitiser</p> <p>Encouraging open windows and fresh air in spaces</p>	3	1	3	LC

4	Company supporting clients in schools and other community venues	<p>Adhere to policies and procedures and risk assessment of the school/ centre.</p> <p>SIN Cru will clearly request and advise on venues policies risk assessments and procedures in advance.</p> <p>Company to request clear advice when arriving at venue to be up to date on venues policies and procedures.</p>	3	2	6	Ensure copies of school policies, procedures and risk assessments are shared with the Company	3	1	3	JF
5	Responding to a client / staff member displaying symptoms whilst lone-working	Encourage the client or company member to get tested as soon as possible. Work with them to make sure if positive, it is reported via the NHS app and or track and trace. In a positive case, follow procedure to notify others who were present	3	1	3	<p>Ensure that emergency contact is available to collect/ receive client as soon as possible.</p> <p>Ensure Company have PPE for use in case of client displaying symptoms</p> <p>updated emergency contact for all clients and Company</p>	3	1	3	JF LC  Co m p a n y
6	Responding to a client/ Company	<p>Follow schools own procedure.</p> <p>Room has been identified</p>	3	1	3	Follow schools' own policy around healthh and	3	1	3	JF LC

	member displaying symptoms whilst in education setting.	enabling contagion to be contained. Make sure school C-19 lead is aware.  If persistent, tell company member to PCR test. If positive, encourage they isolate.				attendance.  Ensure Company have suitable PPE for use if client displays symptoms  Ensure Company know how and where to get tested.  Support company member, advise through situation.				Co m p a n y
7	Consideration of social distancing practicalities within rehearsal space	Encourage regular handwashing for at least 20 seconds  Wipe down touch points at the beginning and end of sessions  Discourage sharing equipment	3	1	3	Clients and where possible, company members to bring their own equipment.  Provide hand sanitiser in clear sight	3	1	3	LC
8	Increased risk of high severity of illness from COVID -19 for extremely vulnerable groups (health conditions who	Shielding is currently paused.  <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-</a>	4	1	8	Individual risk assessments to be completed where appropriate. Take into account company members' mental health being affected by the	4	1	4	BR

	received a shielding letter ) or living with someone in this group	<a href="#">shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a>				anxiety of infection				
9	Ensuring safe staffing levels	Ensure contingency back-up Company members for cover in the event of sickness/ absence  Cancellation of session if insufficient Company members available	4	1	4	Establish Company members availability and suitability for cover	3	1	3	LC
10	Supporting Company anxiety and mental health issues	Company meditation and wellness sessions  Signpost to resources and support (e.g AnxietyUK, Mind, other relevant support groups)  Supervision and support from line-manager (remote if required)	4	3	12	Company meeting held virtually to consult on risk assessment, planning and address concerns  Company members suffering from mental health issues to be referred to GP for support and sick note	4	2	8	LC JF
11	Managing parental anxiety	Signposting to relevant sources of support  Referrals to other agencies where appropriate	3	4	12	Sharing risk assessment, proposals, and relevant government guidance with	3	3	9	LC JF

						<p>parents  <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak</a></p> <p>clear expectations shared with parents</p>				
12	Enhanced cleanliness and good hygiene practices in workshops	<p>Follow government guidelines  <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a></p> <p>Daily checklist of cleaning to ensure all frequently used objects are cleaned</p> <p>Only clients who are symptom free or have completed the required isolation period or achieved a negative test result are able to attend</p> <p>Only Company who are symptom free or have completed the required isolation period or achieved a negative test result are allowed to work</p>	3	2	6	<p>Company made aware of additional cleaning responsibilities and briefed on infection control</p> <p>In areas where a break out of COVID-19 is suspected, all cleaning materials will be double bagged, then stored securely for 72 hours and thrown away in the regular rubbish after cleaning is finished</p> <p>Company and clients bringing food must supply this in a</p>	3	1	3	<p>LC  JF</p> <p>Co  m  pa  ny</p>

		<p>Staffing levels limited to only those required to care for the expected occupancy levels on any given day that meets clients' needs and achieves the cleaning requirements</p> <p>Where safe to do so, windows will be opened to allow for airflow</p> <p>Company informed they are to wear clean clothes, changed and washed regularly</p> <p>Sanitiser to be used by Company to wipe down all door handles, banisters, light switches, plug sockets, toilet seats, chains, and taps and other touch points</p>				<p>container in separate labelled carrier bag</p> <p>Reinforce health and safety messages for all</p> <p>To establish procedures to ensure regular handwashing in accordance with the guidelines: Company and clients to wash hands when entering the setting; after coughing or sneezing; after using the toilet; before and after handling food; after working on the floor; prior to leaving the setting</p> <p>Hand sanitiser for all Company working off-site</p>				
13	<p>Clients exhibiting mental health and well-being</p>	<p>Clients identified where they may be concerns</p> <p>List of useful websites to be made</p>	4	3	12	<p>Company briefed on safeguarding guidance and referral processes for</p>	4	2	8	LC

	issues Children/ YP in need of early help or meeting social care thresholds	available to be able to put support in place quickly or signpost parents				concerns NHS guidance to hand if needed				
14	Clients with additional needs and complex needs	Review individual cases to assess level of additional needs	3	4	12	Individual risk assessment where required	3	2	6	LC JF

Signed



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